

NOTICE FOR SELECTION OF FIRMS FOR APS UDHAMPUR

1. Applications are invited in prescribed form for selection of firms for APS Udhampur for the FY 2026-27 from Goods suppliers having GST Number for the supply of IT/Computer items and its accessories, Furniture items, Sports items, Musical instruments and Electronics items.
2. The interested vendors may apply with details of their firms through **Registered posts /Courier only** to the address of **Coordinator, Army Public School, Primary Wing, Udhampur, Post Office – Garhi, Tehsil & Dist – Udhampur, Pin – 182121 (J&K)**, with a copy of proof of all the documents mentioned in Application form in school website and a photograph of shop /office with Name Board by **14 Feb 2026**.

FORM FOR REGISTRATION OF FIRMS FOR APS UDHAMPUR : FY 2026-27

**[CATEGORY : GOOD SUPPLIERS (IT / FURNITURE / SPORTS/ MUSIC/ ELECTRONICS/
HARDWARE)]**

Sub : Registration of firms/agencies for supply/service _____

_____ in Army Public School, Udhampur.

1. Name of Firm : _____
2. Address of firm : _____
3. Telephone No : (a) Landline _____
(b) Mobile _____
4. Email ID : _____
5. Name of the owner of the firm with address _____
6. GST Registration No _____ (Copy att)
7. PAN of the owner _____ (Copy att)
8. Copies of return of GSTIN of last one year attached (Yes/No) _____.
9. Copies of IT return of last one year (Yes/No) _____.
10. Copy of MSME certificate (Yes/ No) _____.
11. Details of experience and place of work during the last 03 years if any :-

| Institution where rendered service/ supplied articles | Period | Name of supplies/ service | If contract was cancelled before expiry, mention reason. |
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12. Registration Fee (**non refundable**) of **Rs 3,000/-** in the form of Demand Draft favouring Army Public School, Udhampur will be attached.

13. Name and address for bank guarantee _____.

Date :

Signature of the owner of the firm & seal

Note : Without GST number, no firm will be considered. The school reserves the right to cancel the name of supplier/firm/service provider from its approved lists as its absolute discretion without assigning any reason.

UNDERTAKING

1. Mr/Ms _____ proprietor of M/s _____ do hereby undertake that above furnished information is correct to the best of my knowledge and belief. In case of any information/supporting document furnished by me found to be incorrect/false, the offer of my contract will be cancelled automatically and action may be taken as per APS rules. I assure you to provide the best service to the school.

2. My firm will be suspended/ cancelled /blacklisted from Registration if fails to participate in **three consecutive tenders** without a valid reason acceptable to the school or continues to remain non-responsive to official communication.

Place : _____

Date : _____

Signature _____

Name of Proprietor _____

Seal of the firm _____